

The Cogswell Polytechnical College Family Member Grant Program is designed to provide tuition assistance to eligible students who meet the criteria outlined below. The criteria have been designed to give the Selection Committee maximum flexibility in awarding the grant. Recipients will be selected without regard to race, sex, color, creed, religious preference, age, national origin, disability or any other legally protected status.

### **Eligibility Criteria:**

This grant program is available to accepted applicants and currently enrolled and/or attending students who meet the admissions requirements for Cogswell College. Additionally, applicants must meet all of the stated criteria outlined below to be eligible to apply.

To be awarded the grant, students must:

- Be accepted, enrolled, or attending Cogswell College;
- Be enrolled with full-time status of 12 or more credits per term;
- Demonstrate satisfactory academic progress by maintaining a cumulative Grade Point Average (CGPA) of 2.0 or higher based on a 4.0 grading scale;
- Complete and submit a Grant Application;
- Have an immediate family member who:
  - Has been accepted, enrolled, or attending Cogswell College;
  - Is enrolled with full-time status of 12 or more credits per term; and
  - Demonstrate satisfactory academic progress by maintaining a CGPA of 2.0 or higher.
- Immediate family members are defined as:
  - Parents / Step-Parents;
  - Children / Step-Children;
  - Spouse or Domestic Partner; and
  - Siblings by blood, marriage, or adoption.
- Provide acceptable documentation to verify eligibility, to include:
  - Marriage License,
  - Birth certificate,
  - Domestic Partnership Agreement; or
  - Other documentation to prove familial relationship, as applicable.

### **Awarding Process and Rules**

- Each applicant must complete a Grant Request Form and provide proof of relationship as applicable.
- All eligible applications will be reviewed by the Grant Committee for completeness and accuracy of all information provided.
- Students who apply and meet all requirements will be considered for this grant. Of those viable applications, the awards will be distributed on a first-come, first-serve basis; and approved recipients will be awarded during the financial aid packaging process.
- Grants are based on enrollment status of 12 or more credits per term.
- Grants will be applied as a credit against tuition and will not be issued to the student in the form of cash.
- Grants are not transferable.
- This grant may be used in conjunction with other institutional grant and/or scholarship programs, but cannot exceed the direct educational program costs. A maximum of two grants and/or scholarships will be awarded to eligible students and awards will be based on the two grants and/or scholarships that are most beneficial to the student.
- Grants are automatically renewable each academic year providing the student and family member maintain eligibility.
- Continued eligibility requires students to maintain Satisfactory Academic Progress with full-time enrollment of 12 or more credits per term and a CGPA of 2.0 or higher. Dropping below 2.0 GPA or full-time enrollment status of 12 or more credits per term may result in the reduction or loss of this grant.
- Grant award amount will not exceed \$2,000 per academic year (\$1,000 per term). Awards are for the length of the educational program for a maximum of \$10,000 (10 terms).

*\*All grant amounts are calculated based on established guidelines. Please contact your Financial Aid Advisor to discuss options. Funding for this program is limited, therefore Cogswell Polytechnical College reserves the right to cancel a grant and/or scholarship program at any time at its discretion. However, all grants and/or scholarships that have been awarded will be honored provided the student continues to meet eligibility.*

## FAMILY MEMBER GRANT APPLICATION

Student's Name:	Student ID #:
Program of Study:	Start Date:

### Qualification Questions

Please answer the questions below to determine your eligibility for this grant:

- [ ] Yes [ ] No Are you currently accepted, enrolled or attending Cogswell College?
- [ ] Yes [ ] No Are you enrolled for or attending with full-time status (12+ credits) with a GPA of 2.0 or higher?
- [ ] Yes [ ] No Do you have an immediate family who is enrolled for or attending with full-time status (12+ credits) with a GPA of 2.0 or higher?
- [ ] Yes [ ] No Have you provided proof of familial relationship as applicable?

### Agreement and Signature

I understand that in order to be eligible for this grant, I must meet the admissions requirements for the program for which I am enrolled, as well as all of the criteria outlined by the grant program. For continued eligibility, I understand that I and my immediate family member must maintain full-time enrollment status of 12 or more credits per term and maintain satisfactory academic progress with a CGPA of 2.0. By submitting this request form, I affirm that the facts set forth in it are true and complete. I understand that if I am awarded this grant, any false statements, omissions, or other misrepresentations made by me may result in revocation of this award and could result in my dismissal from school.

Signature:	Date:
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### Grant Information and Policy

Any student meeting the grant criteria may apply. Students must complete this application and submit it with the supporting documentation as required to the Grant Selection Committee to be considered. Of the requests received, each will be reviewed for completeness and accuracy of all information provided. Of those eligible requests, the awards will be distributed on a first-come, first-served basis; and approved recipients will be awarded during the financial aid packaging process. Grants are based on the eligibility criteria as determined by the institution and familial status as verified by acceptable documentation. The grant award amount will not exceed \$1,000 per term. If approved, the grant will be applied as a credit against tuition and will not be issued to the student in the form of cash. This grant may be used in conjunction with other institutional grant and/or scholarship programs, but cannot exceed the direct educational program costs. A maximum of two grants and/or scholarships will be awarded to eligible students and grants and scholarships awarded will be based on the two that are most beneficial to the student. Grants are not transferable, however they are automatically renewable each academic year providing the student maintains eligibility for a maximum term limit of no more than 10 terms.

### School Official's Section

I have reviewed this request form verifying eligibility for this grant and have rendered this applicant:

[ ] Approved [ ] Denied / Reason: \_\_\_\_\_

Employee's Name:		Title:	
Signature:		Date:	
Amount Awarded:	Term:	Amount:	Term: